



### C. Curriculum and Learning Management Division

#### 1. Access to LRMSD Portal

The LR Portal is a web-based catalogue and repository of learning, teaching and professional development resources. It functions as a clearing house; that is, it provides information about the location of resources and allows users of the system to access directly digitized versions of resources that are published and stored within the LR Portal repository. It is also a quality assurance system providing support to DepEd Regions, Divisions and schools in the selection and acquisition of quality digital and non-digital resources.

<b>Office or Division:</b>	Curriculum and Learning Management Division			
<b>Classification:</b>	Simple			
<b>Type of Transaction:</b>	Government to Citizen (G2C)			
<b>Who may avail:</b>	Learners and their parents/guardians, DepEd employees			
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
1.Computer/Laptop and Internet Connection		Client		
2. Registered LR account a. DepEd email address for employees b. Any active email address for learners or their parents/guardians, other stakeholders		LR Portal (lrmsd.deped.gov.ph)		
<b>CLIENT STEPS</b>	<b>AGENCY ACTION</b>	<b>FEES TO BE PAID</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
1. Open any browser engine and go to <a href="http://www.lrmsd.deped.gov.ph">www.lrmsd.deped.gov.ph</a> Log-in to the LR portal On the upper left side menubar, click Resources Tab and select K to 12 Resources Select grade level Select desired topic / category Select title from the list. The list could still be refined based on DepEd Special Programs such as IPEd, ALS, etc. Click view or download. (Those without DepEd account can only browse and search for LRs in the Portal. Only registered users are given downloading privileges.)	1.1. If client is in the CLMD office, assist in browsing the LR Portal	None	1 hour	CLMD Staff
2. Open and accomplish Online Feedback Form	2.1 Generate client report			